

This document shows the information needed and questions asked throughout the submission

**Submission form questions for Local Authority Building Control Surveyor of the Year**

**Step one:**

- Region – Please select from the drop down list, if you are unsure of the region, please click here to check: [labc.co.uk/your-local-council-building-control-department](http://labc.co.uk/your-local-council-building-control-department)
- Category – Please select from the drop down list
- Project, nominee (person) or partner company name – This is the name that will be used on the LABC website, please ensure you enter the name that you would like shown
- Local Authority Building Control Team - Please select from the drop down list, select the local authority building control team you worked with on this project. If you are entering a 'people' category, please select the local authority the person has the relationship with.

**Submitter information:**

- Do you work in a Local Authority Building Control Team – Yes or No
- Submitter First Name
- Submitter Last Name
- Submitter Job Title
- Submitter Company
- Submitter Email Address
- Submitter Telephone Number
- Submitter Company Twitter (optional)

**People – nominee information:**

- Nominee first name
- Nominee last name
- Nominee job title
- Nominee company
- Nominee email
- Nominee phone
- Company twitter username (optional)
- Address line 1
- Address line 2 (optional)
- Town/City
- Postcode

Please add the details of the local authority building control surveyor that the nominee has the relationship with

- Building Control Surveyor first name
- Building Control Surveyor last name
- Building Control Surveyor job title
- Building Control Surveyor email address
- Building Control Surveyor phone number

**LABC Surveyor of the year questions:**

- When did this person join local authority building control?
- What class is this person registered at with the Building Safety Regulator?
- Has this person recently completed or enrolled on a training course / qualification to develop their role in local authority building control? *Yes/No - If yes, please provide details of their achievements and of any training they are currently enrolled on or have recently completed*
- How does this person exhibit the four specific criteria (proactivity, innovation, ethics and commitment) (Min 200 words – max 400) *Describe in detail how the nominee demonstrates all four attributes*
- How does this person work to understand and deliver an excellent building control service? (Min 50 words – max 100)
- Give an example of when this person overcame an issue? (Min 50 words – max 100)
- How does this person stay abreast of changes within the industry? (Min 50 words – max 100)
- What impact does this person have on those they work with at a local, regional and national level? (Min 50 – Max 300)
- Why does this person deserve to win the LABC Surveyor of the Year award? (Min 50 words – max 100)

**Attachments:**

Please upload a minimum of 3, maximum of 6 hi-res photos.

Take them on a sunny day if possible so they show the project at its best!

Project plans are also helpful so please include these where applicable.

All images should ideally be 300dpi or 2000 pixels

Document types

**Please do not upload a PDF file, as this will not be accepted.**

Upload JPEG or PNG files.

A maximum of six pieces can be uploaded with your entry.

Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.

We may use your photos and/or content in our marketing materials. Do you give your consent?

- Yes - photos and other content
- Yes - photos only
- No

Would you like us to keep you informed about certain things. Tick if you agree to receiving occasional emails about: (optional)

- Awards
- Building regulations and compliance
- CPD training